

Annual Report 2022

(July 2021 – June 2022)

Prova Society

Prova Society

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Message from Chairperson

It is very gratifying to note that Prova Society has been steadily moving forward for achieving its cherished goals and objectives, which are, creating provision and providing services in the field of health, nutrition, HIV/AIDS prevention, non-formal education, human rights, poverty alleviation and other development issues for the underprivileged and socially disadvantaged sections of population in the different parts of the country. In dealing with the above-mentioned issues, a number of activities have been initiated by Prova Society during the last few years. Prova Society's network with different organizations and forums has widened the organizational exposure. I am also happy to learn that a number of projects are in the process of formulation. I hope those projects will get approval from the concerned authorities. I feel proud of Prova Society's success as part from its management. I would like to thank the Executive Director of Prova Society for his dynamic leadership and guidance. I also profoundly acknowledge contribution of all staff of Prova Society who worked quite meticulously and with full commitment to bring the organization to its present status.

I am confident that Prova Society would make more commendable contributions by materializing its different development projects, which would cover more geographical areas and more number of people in need as well as maximize the services for the target population of the organization and thereby the country would be greatly benefited.

I deeply express my sincere thanks and gratitude to the Government of Bangladesh, National and International NGOs, World Bodies, etc. for their assistance and support to Prova Society and wish that those would increase in the coming days.



Emdadul Islam
Chairman, Prova
Society

Message from Executive Director

Annual Report is a kind of stock-taking after the end of a year which depicts what were Organizations targets for the year just ended, how much have been achieved against the targets both in terms of quantity and quality, strengths and weaknesses, opportunities and threats as well as an indication of the activities for the following year, etc. This annual report for the financial year 2022 is no exception to that. Established in 1994 as a non-profit and non-governmental organization, Prova Society is now in its full matured. Over the years, Prova Society expanded its activities in the light of its mission, vision, goals and objectives.

During the financial year 2022 PROVA SOCIETY continued undertaking program in the areas of Health & Nutrition, Prevention and control of HIV/AIDS/STI's, Poverty reduction, Agriculture Development, Non-formal Primary Education, Protection of Women and Children, Human rights,. The target population of the projects/programs mainly included: Rural and urban Ultra-Poor Women; Disabled Children and their Family Members; Farmers, Youths and Adolescents; etc. Prova Society successfully completed about 50 projects since it's established.

Currently, Prova Society has been implementing 5 number projects with supported by several national and international donors. Those project are: Goat Farming with the support of Bangladesh NGO Foundation; Democratic Rights Education for Rural Women with the support of Taiwan Foundation for Democracy; Eradication of Hazardous Child Labour with support from Ministry of Labour and Employment, Income Generation Activities (IGA) by Prova Society; Basic Literacy Project (64 district) with the support from Bureau of Non-Formal Education.

We take this opportunity to express our heartfelt gratitude to the Government and development partners for continuously supporting Prova Society in implementing the programs having impact on public health, curving poverty and socio-economic development of the poor and ultra-poor of the country.

The Executive Committee of Prova Society has periodically reviewed the process of implementation and progress of the projects/programs and provided necessary guidelines for further improvement.

We have strongly adhered to their suggestions and directions. Prova Society staff members and professionals with their continuing efforts have made it possible to achieve the planned targets for which we are thankful to them and expect yet better performance in the future.

Prova Society pledges to put its best efforts to implement the ongoing and new projects in the coming days in a highly professional manner.



Enamul Kabir
Executive Director

Introduction:

Prova Society was formed with a group of dedicated and like-minded people in Jhenidah district headed by Enamul Kabir. It is a non-profit, non-political and non-governmental voluntary organization. Prova Society has been working since its inception in 1994 in the field of health, education, water, sanitation, environment, climate change, human rights, agriculture and disaster for the upliftment of socio-economic status of poor and disadvantaged people of urban & rural areas of Bangladesh. It also implements the awareness raising program on prevention of women and child trafficking, HIV/AIDS prevention, early marriage, tobacco control and other issues. Prova Society gives special emphasis on women, children, youth and disabled development. Prova Society started to work in social development with a handful potential men and women committed to the causes of development of distressed people, particularly of disadvantaged men, women, children, youth and disabled. It has devoted & energetic professional staffs & volunteers for attaining sustainable development for the target group.

Over the time, it has received support on different issues from other Donors like United Nations High Commissioner for Human Rights, Taiwan Foundation for Democracy, Hope for Children, BRAC, and The Federal Republic in Germany, The Embassy of Czech Republic in New Dehli, India, Ministry of Health & Family Welfare and Ministry of Social Welfare, Ministry of Youth and Sports. The organization has implemented several programs addressing issues like health and nutrition, poverty alleviation, illiteracy reduction, disaster preparedness, life skills development, women and child protection, human rights, good governance, legal aid, etc. It has established strong networking and maintained good relationship with different Government & non-Government organizations. It holds membership of different national and international forums. PROVA SOCIETY successfully completed about 25 projects since it's established. Currently, PROVA SOCIETY has been implementing 5 number projects with supported by several national and international donors. Those projects are: Democratic Rights Education for Rural Women in Bangladesh; Cultivation and Promotion of ZINC Rice through modern techniques, Tobacco Control, Primary Health Care, and Income Generating Activities.

PART-A

GENERAL INFORMATION

Vision:

Bangladesh have numerous problems like low literacy, low productivity, natural disaster, lack of gender equality, lack of employment opportunity which combined lead to low income, low health status and poverty. Prova Society has felt need of delivering social services as a catalyst to solve the prevailing problems of the downtrodden people of the country and develop their socioeconomic condition.

Mission:

By promoting meaningful change in Bangladesh we help people live healthier, more productive, and more independent lives by taking various Programs/Projects.

Goals:

Take part in the Sustainable Development Goals (SDGs); build up capacity; enhance knowledge and participation vulnerable people in the process of gender balanced sustainable development. Complement the Government efforts and work with other development partners in establishing a society free from injustice, hunger and exploitation.

Objectives:

- To assist in extending health and sanitation facilities including promotion and establishment of hospital, health care center and eye care center for the benefit of the poor, disadvantage and indigenous people.
- To provide training to the poor and underprivileged people especially women for increasing their capability.
- To increase agriculture and aquaculture production through farmers training, seed production and awareness raising on climate change.

- To organize health camps, eye camps, conference, seminars, workshop to sensitize public for eye care, prevention of eye related diseases, other health services and for benefit of poor and neglected community.
- To provide micro credits support to the target people for income generating activities and house building.
- To empower women by assisting production and marketing of handicraft.
- To promote new technology in any production, marketing, storage, processing and other business for future sustainability.
- To help raise consciousness among disadvantaged, poor and indigenous people about the prevailing social system and their position in the Society.
- To increase literacy rate through providing non-formal education to the illiterate target people.
- To ensure emergency support and create awareness during natural disaster.
- To conduct research and development program for the social development especially for the vulnerable women and children.
- To assist in developing and implementing ESP based programs including HIV/AIDS.
- To make people aware about the environment and to act to reduce the pollution level.
- To promote human rights of poor and underprivileged people.
- To make people aware on tobacco use, disaster prevention, women and child trafficking prevention, early marriage etc.

Date of Establishment: 01/01/1994

Legal Status and Accreditation

Legal Status (National)

1. Registered with the Department of Social Services, Ministry of Social Welfare, Govt. of Bangladesh, Registration No. Jheni-106/94, Date:20/12/1994
2. Registered with the NGO Affairs Bureau, Office of the Prime Minister, Govt. of Bangladesh, Registration No. 2474, Date: 06/08/2009, Renewal: 06/08/2029
3. Directorate of Youth Development, Ministry of Youth and Sports, Govt. of Bangladesh, Registration No. DYD/Jhenidah Sadar/83, Dated:05/11/2006

Accreditation

4. E.U. Department of International Cooperation and Development under European Commission of European Union, EuropeAid ID (PADOR Number): BD -2017-EJH- 2503163966, Registration Date:10/21/2013
5. U.S. Federal Government Contractors and Grantees and Small Business Administration, D•U•N•S Number:731600743,
6. U.S. Federal Government System Award Management (SAM), Registration Renewal Date:01/04/2017
7. The Commercial And Government Entity (CAGE) under NATO Codification System (NCS) and NATO Support Agency (NSPA) of North Atlantic Treaty Organization (NATO), NCAGE Code:SYS54, Registration Date:07/27/2015.

General Administration:

The general administration delegates Executive Director as the Administrative Head of the organization. He supervises the overall management, administration, human resources, monitoring, accounts and finance of the organization. He is also practically liable to the Executive committee of the organization.

Project Office:

The organization has three project offices along with head office located at Shailakupa upazila of Jhenaidah and Madobdi upazila of Norsingdi district for implementing the activities smoothly and effectively.

Project office Vilage: Damukdia, Post: Shailakupa Shailakupa, Jhenaidah	Prova Society Madohbdi bus stand Norsingdi
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Program Principal

• Gender focused program	• Environment friendly Program
• Sustainable development	• Replication and Scale-up
• Measurable Impact	

Approach

- Participatory approach followed in planning and implementation process.
- Group approach applied to implement development activities.
- Community based disaster management, Health, Education and Governance.
- Individual/family approach - through groups or community approach.
- Partnership and integrated approach - Program, project, Sector and other agencies.

Strategic Focus:

• Institutional capacity building	• Child and Adult Education
• Primary health care	• Gender and development
• Livelihood risk reduction	• Disaster preparedness & management
• Pollution free environment	• Advocacy and networking
• Mainstreaming person with disability & ultra-poor.	

Core Values:

Prova Society follows non-violent social action, works with the deprived & marginalized people and ethnic people, guarantees gender sensitivity & equal opportunity, practices participatory decision making, ensures good governance, transparency and accountability.

• Punctuality and Honesty	• Innovation and Efficiency
• Accountability and Transparency	• Simplicity and Equality
• Dedication and Sincerity	

Cross cutting issues

• Gender	• Human rights
• Education	• Environment

Organizational Strength:

Prova Society is successfully working from January, 1994 with multidimensional development program activities for the people of Jhenaidah, Chattagram, Norsigndi district by the financial and technical support from local, national, and international agencies and some other enthusiastic people. The organization is resourceful having a competent and devoted team. Organization gained enough skilled, capacity, resources and experience in order to accomplish any challenging intervention by achieving certain goal and objectives.

Different Stakeholders of the Organization:

Primary stakeholder:

Primary stakeholders are the direct beneficiaries of the projects who are the women, men and children from the poor and extreme poor families. The family members who are indirectly benefitted are also falls into this category. This includes Person with disability, Elderly, Women Farmers, Professionally vulnerable like beggar, day labor, Marginal farmer and minor group, Minority community, Victims of violence especially women and children, Natural and environmental Victims.

Secondary stakeholder:

Secondary stakeholders are usually external stakeholders that help us in our project implementation- Community people and Community Based Organization (CBO), the local NGO & clubs, different theater groups and educational institutions and Semi national, National and international NGOs etc.

Key stakeholder:

Key stakeholders are influential bodies who help us in legislative issues; Local Government institutions- (Union parishad and Pourasova), Local level Govt. Offices, Like minded organization in the locality and Semi government office available in locality.

PART – B

ONGOING PROJECTS AND PROGRAMS

Project: Eradication of Hazardous Child Labour (4th Phase) Proect

Objective: The overall objective of the project is to eradicate hazardous child labour from Bangladesh through alternative job creation and education.

Project Location: Pirganj Upazila under Rangpur district

Target Beneficiaries: 893 children who are engaged in Hazadous work.

Donor: Ministry of Labour and Employment

Brief Description:

This project has been implementing in Pirganj upazila under Rangpur district with the support from Ministry of Labour and Employment, Government of Bangladesh. 6 months non-formal education and 4 months skill development training will be provided to the children. 6 months non-formal education already given to the children and skill development training is going on. The trades of training are: Dress making and tailoring, mobile servicing, beauty parlor, cycle mechanics etc.

Duration: 2012 – 2014 and 2022

Donor: Ministry of Labour and Employment

Project Location: Rangpur and Chattagram district in Bangladesh

Total Beneficiaries: 1200 children who were engaged in hazardous work.

Objective of the project:

The main objective of the project is to eliminate child labour through Non-Formal Education and alterative job replacement.

SL	Name of Activities	Target	Achieved	Covered Beneficiaries
1	Baseline Survey	1	1	893
2	Skills Development Training to the students	893	893	893
3	Non-Formal Education	893	893	893

Achievements:

893 children received non-formal education and vocational training is going on of different trades like dress making and tailoring, beauty parlor, handicraft production, cycle mechanic etc. After getting training they will free from hazardous work.

Project: Assessment of Basic Literacy Project (64) district

Objective: To assess the learners whether qualified or non-qualified.

Donor: Bureau of Non-Formal Education, Ministry of Primary and Mass Education

Target Beneficiaries: 152,000 Learners who received non-formal education

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Donor: Bureau of Non-Formal Education under Ministry of Primary and Mass Education

Project Location: 32 upazilas under Khulna and Barisal Division

Project Period: December 2021 to June 2022

Project Location: Shailakupa upazula under Jhenaidah district

Brief Description:

With the support from Bureau of Non-Formal Education (BNFE) under Ministry of Primary and Mass Education, Government of Bangladesh, Prova Society conducted this project in Khulna and Barisal Division. Assessment was conducted from December 2021 to June 2022.

In order to achieve the goals of "Education for All (EFA) and target of National Plan of Action- ii (NPA- ii) ,The government of Bangladesh has decided to undertake a massive project titled "Basic Literacy Project(64 districts) with major objectives of providing Basic Literacy and life skills to 4.5 million illiterate adolescent and adults of 15-45 age group. Project Society has conducted the assessment of BLP (64 district) project in Khulna and Barisal division. Total 32 NGOs were engaged in implementing the BLP project in 32 upazilas. 20 NGOs were in Khulna division and 12 NGOs were in Barisal division. 561,491 learners were assessed. Out of the total learners, 355,706 learners were in Khulna division and 205,785 learners were in Barisal division.

SL	Name of Activities	Target	Achieved	Covered Beneficiaries
1	Mid Term Evaluation	32NGOs	32 NGOs	152,000
2	Final Evaluation	32NGOs	32 NGOs	152,000

Achievements:

After learners evaluation it has been found that almost all of the learners 99.82% have passed. Only 0.18% has failed. But learners who have failed, concern teachers took classes again for two months and make them sure to read and write. Conducting after two months classes, our evaluation team took examination of failed students. Now the qualified learners are 100%. So the project fully has achieved the result.

Project: Goat Farming and Goat Distribution

Objective: To increase socioeconomic status of poor and disadvantaged women through Goat farming training and distribution of goat.

Donor: Bangladesh NGO Foundation

Target Beneficiaries: 20 poor and disadvantage women are the primary target group and 100 are the secondary beneficiaries.

Project location: Jhenaidah upazila under Jhenaidah district of Bangladesh.

Project Period: Jan.2021 - July.2022

Brief Description:

This project has implemented in Jhenaidah Sadar upazila under Jhenaidah district of Bangladesh with the support from Bangladesh NGO Foundation. We conducted the following activities:

SL	Name of Activities	Target	Achieved	Covered Beneficiaries
1	Baseline survey of target beneficiaries	1	1	20
2	Goat Farming Training	1 days	1 days	20
3	Distribution of goat free or cost	40	40	40

Achievements:

Initially we conducted baseline survey to collect the information from the beneficiaries. We provided training to women on goat farming. 20 women are skilled on goat farming and they are skilled enough to make ma 5 goat. We provided 2 goats to 20 women and now some of the goat gave births 1-2 baby goats. Women have empowered economically and they are now taking part in their family decision making process as well as in their society. After conducting suicide and early marriage prevention meeting, women became aware about the early marriage and came to know the bad effects of suicide.

**Project: Democratic Rights Education for Indigenous Women in Bangladesh**

Project Objective: Empowerment of rural women and young girls through providing democratic rights education.

Project Location: Jhenaidah Sadar upazila under Jhenaidah district of Bangladesh

Donor: Taiwan Foundation for Democracy (TFD)

Target Beneficiary: 1250 rural women and young girls

Project Duration: May 2021 – December 2022

Brief Description:

This project has implemented in Jhenidah Sadar Upazila under Jhenaidah district of Bangladesh. Democratic rights among the women in Bangladesh are about absent. To promote the democratic rights among rural women in Jhenaidah district Prova Society implemented this project with the support from Taiwan Foundation for Democracy (TFD).

SL	Name of Activities	Target	Achieved	Covered Beneficiaries
1	Seminar with rural women on women's democratic and women rights	1000	1000	1000
2	Meeting with young girls on women rights	450	450	450

Achievements:

We have arranged ten (10) women's educational meeting in the proposed project areas on Women Democratic Rights. Some of the project area was brick field and tobacco cultivation places. 1450 women and young girls who works in the brick field and involve in tobacco farming attended the meeting.



In each village one meeting have organized and conducted successfully. Women attended the seminar enthusiastically. In each meeting 100 women were attended. Total 1450 women attended the meeting. In the speaker were discussed about the women democratic rights, role of women in their family as well as socially decision making system. Women and young girls in the proposed project area got scopes to share their experience and refining their knowledge on women rights and their violation. They also learned about the legal aid services on violation of women rights from government and non-governmental organization and how to get the services. In time of open discussion women described their role, deprivations from sharing opinion in the family decision making process. Male member always dominate them and do not take their opinion. Women cannot take part in the local government election due to their family barrier. Union Parishad Chairman, commissioners and other influential persons were attend the seminar and delivered their speech.



Brief Description:

Women and children in rural Bangladesh do not get proper primary health care services due to lack of access to health services, ignorance and finance. People in rural areas are also reluctant about the family planning. Prova Society has been implementing this project in Jhenaidah district with the support from the Ministry of Health and Family Welfare, Government of Bangladesh since 2020. We provided primary health care, nutritional food

and medicine. We also conducted meeting and seminar for creating mass awareness on adopt family planning methods and maintain personal hygiene for avoiding diseases.

Achievement:

So far, 12500 poor and disadvantaged women and children received primary health care with medicine and nutritional food. Mass people have aware on the curse of over population and rate of family planning method receiver increased.

PART – C

Management and Governance:

Executive Director is the managerial head of PROVA SOCIETY and responsible for designing and project planning and implementation project activities. He is assisted by directors of program, finance and admin, and others related staff in head office, project office and field level. He also discriminate responsibilities for ensuring effective implementation of program activities at the project area. Every staff is individually and collectively accountable for their activities. Executive Director supervises the total management system and human resource including admin and finance department. He maintains liaison with the government, donors, stakeholders and the field staff. He represents the organization at different forma and keeps Executive Committee briefed on the entirety of the organization. He is accountable to the Executive Committee of the organization.

Development of Human Resource of the organization is the general flow of Prova Society to perfectly carryout every assignment, increase organizational capacity and strengthen inside structure and outside view. The regular appraisal, briefing and professional training through experience sharing on the updated know-how help enrich capabilities of the involved staff in program implementation. Staff enrolled is provided much needed on-the job training by PROVA SOCIETY and other professional training organizations particularly the donor agencies.

Accountability and transparency are essential elements to the management and administrative arrangement of PSUS that is reflected in its founding constitution. It has an administrative structure of three layers.

General Committee:

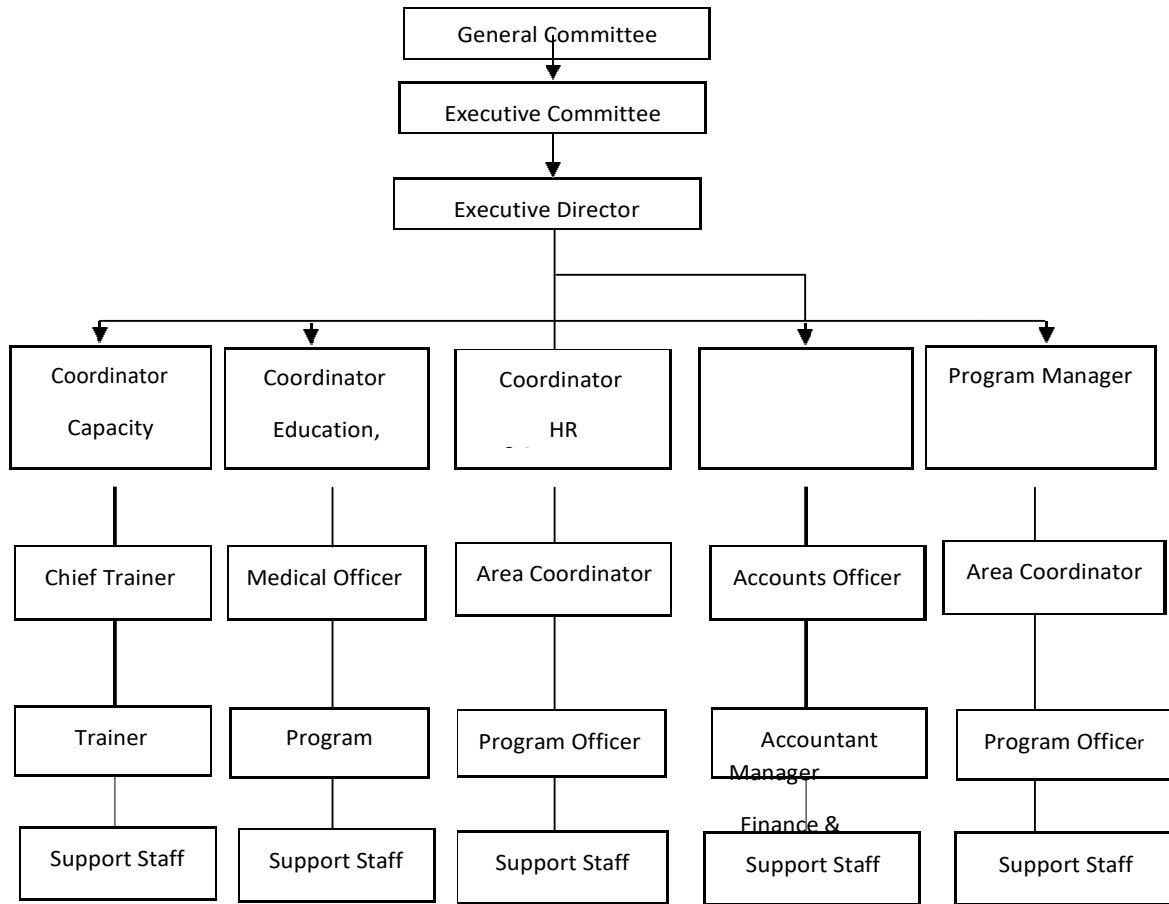
A General Committee (GC) consisting of 21 members who are the supreme authority of the organization. GC is responsible to make policy & take decision of the organization. GC meets once a year for approving all activities of the organization.

Executive Committee:

An Executive Committee consists of 07 members elected by the general members for a period of three years. Executive Committee directly supervises, manages and controls the overall activities of the Executive Office.

Sl.	Name	Position	Qualification	Profession
1	Md. Emdadul Islam	Male	B.A	Business
2	Md Tawfiqur Rahman	Male	M.A	Private Development Service
3	Enamul Kabir	Male	Masters Degree	Private Development Service
4	Mohsin Mia	Male	Masters Degree	Teacher
5	Mrs. Shaheen Ara	Female	B.A	House Wife
6	Mrs. Jannatul Ferdows	Female	B.A	Social Worker
7	Md. Golam Nobi Biswas	Male	B.A	Private Development Service

Organogram of Prova Society:



Members and Networks:

The organization has been engaged with the following active networks in Bangladesh as a non-government organization.

Sl. No.	Name of the Organization involved	Status of the Organization (Government & Non-government)	Type of Membership
1.	Association for Development Agencies in Bangladesh (ADAB)	National	Chapter Member
2.	Bangladesh Anti Tobacco Alliance (BATA)	National	Member
3.	SUPRO	National	Member
4.	National Youth Forum of Bangladesh (NYFB)	National	Member
5.	International Task Force for the Rural Poor (INTAF)	International	Member
6.	Child Development Forum (CDF)	National	Member
7.	Gender and Water Alliance, Netherlands	International	Member
8.	Share-Net-International	International	Member

Working areas of the Organization:

PROVA SOCIETY is implementing its activities in 02 districts under 2 divisions of the country. The services are being provided through 08 offices located at the project areas. PROVA SOCIETY has covered a total number of about 600 beneficiaries through its various projects. PROVA SOCIETY’s has been working in City Corporation , District, Upazila and Union and Village level to project implementation and very closely work with local government, administration, local people and communities, local CBOs, NGOs, and others necessary entities.

Total Coverage of Organization

Division	District	Upazila
Khulna	Jhenidah	1. JhenidahSadar, 2. Shailakupa, 3. Kaligong, 4. Horinakundu, 5. Kotchandpur 6. Moheshpur
Dhaka	Norsingdi	7. Norsingdi Sadar

Donors and Partners:

- USAID through Development Alternatives Inc., (DAI)
- Office of the United Nations High Commissioner for Human Rights
- Embassy of Czech Republic in New Delhi
- The Federal Republic of Germany
- Hope for Children, United Kingdom
- Taiwan Foundation for Democracy (TFD)
- Work for a Better Bangladesh Trust (WBB Trust)
- Ministry of Health & Family Welfare, Government of Bangladesh
- Ministry of Labor and Employment, Government of Bangladesh
- Bangladesh NGO Foundation, Government of Bangladesh
- Directorate of Non-Formal Education (DNFE)
- National Disability Development Forum, Government of Bangladesh
- Bangladesh Rural Advancement Committee (BRAC)
-

Human Resource

PROVA SOCIETY has 7 full time permanent employees, 9 number of part-timer and 2 volunteers around the project areas in Bangladesh. The human resource of management structure of PROVA SOCIETY is as below:

Sl.	Level /Designation	Male	Female	Total
1	Executive Director	1	-	1
2	Coordinator	1	-	1
3	Monitoring Officer	2	1	1
4	Accounts Officer	1	1	1
5	Program Officer	1	2	2
6	Documentation Officer	-	1	1
7	Field Staff	14	13	20
	Total Staff	20	18	38
6	Volunteer	8	6	14

Logistic Facilities:

Equipment's	Quantity	Equipment's	Quantity
Computer & Laptop	10	Chair	25
Printer	04	Motor-cycle	07
White Board	03	Bicycle	10
Conference Table	10	Fan	12
White Table	13	File Cabinet	10
Sewing Machine	07	Steel Almira	05
Training Chair	35	Digital Camera	04
Secretariat Table	10	Multimedia	02
Normal Table	15	VIP Board	02

Training and Facility

Providing training on life skill, Vocational Training and others cross-cutting issues are most important part of PROVASOCIETY. So, PROVA SOCIETY's training facilities are enough strength with resource. The training facilities and equipment of PROVA SOCIETY are described in the table below:

Training Facilities of the Organization

District/Upazila	Number of training rooms	Capacity	Training Facilities / Equipment	
			Equipment Available <i>(e.g. board, video facility, over head projector, etc)</i>	Number
Jhenidah	1	30	White board	2
			Display board	2
			OHP	1
			Multimedia Projector	1
			Still Camera	1
			Television	1
			VCR	1
			Computer & printer	6
			Training materials	available

List of Policies and Guidelines:

PROVA SOCIETY has been developed and maintains different policies like management policy, procurement policy, child policy, gender policy, requirement policy, and HR policy.

SL	Particulars of policy
01	Constitution
02	Organization Management Policy
03	Gender Policy
04	Financial Management Policy
05	Procurement Policy
06	Staff Management Policy
13	Child Protection Policy
15	Code of Conduct

Concluding Remarks:

Prova Society invests in best effort for the successful implementation of the program interventions by involving and collaboration of different levels of stakeholders ensuring quality, quantity, time and cost. This helps Prova Society earn public acceptance in its working areas as well as through-out the country. Prova Society is now a quite well-known organization with a good image of its donor agencies. Prova Society may have some limitations but it has all the time steadfast commitment towards its mission, vision and values. Prova Society takes the credit to pass the challenging year 2021 with success.